



**EAST AFRICAN SCIENCE AND TECHNOLOGY
COMMISSION**



EASTECO FIRST REGIONAL STAKEHOLDER MEETING

AND

THE SUB-SAHARAN AFRICA SCIENCE GRANTING COUNCILS FORUM

22ND TO 26TH AUGUST 2016

LEMIGO HOTEL,

KIGALI, RWANDA

PROGRAMME



Sunday 21st August 2016		
Arrival and registration of participants at Lemigo Hotel		
Day 1: Monday, 22nd August 2016: East African Community (EAC) SGCs Consultative Meeting		
Venue: Lemigo Hotel, Kigali		
07:00 – 08:30	Registration	
Opening session		
	Welcoming Remarks	Dr. Ignace Gatware, Director General, Rwanda National Commission of Science and Technology
	Objectives and Expected Outcomes	Ms. Gertrude Ngabirano, Executive Secretary, East African Science and Technology Commission (EASTEKO)
Self-introduction by all participants		
Session 1: Science, technology and innovation for regional development and the pursuit of SDGs		
09:45 – 10:30	Presentation of Draft EASTEKO Strategic Plan (summary of national strategic priorities, gaps and opportunities for regional collaboration, successes that can be scaled up and proposals for priority regional engagement)	Consultant
	Discussions	
10:30 – 11:00	Group photo and tea/coffee break	
Session 2: Science, technology and innovation for regional development: East African Community (EAC) priorities		
11:00 – 12:45	Breakout session: <ul style="list-style-type: none"> • Priority themes/programmes for regional STI implementation • Priority areas for regional policy development/harmonization • Priority themes for regional collaborative research • Proposal for joint regional projects/programmes 	Facilitator
12:45 – 14:00	Lunch break	
14:00 – 16:30	Plenary – Presentation/feedback from groups Discussion	Facilitator
	Conclusion	
Output: Strategic Regional Priorities Adopted by Stakeholders		
Day 2: Tuesday, 23 rd August 2016: Science, Technology and Innovation for Socio-Economic Development and Regional Integration		
Venue: Lemigo Hotel, Kigali		
08:00 – 09:00	Registration	
Session 1 Setting the Scene: Chair, Executive Secretary, EASTEKO		
09:00 – 10:00	• Opening remarks	Hon. Minister for EAC



	<ul style="list-style-type: none"> • Keynote Address • Remarks 	Hon. Minister for Education DSG PSS EAC
10:00 – 10:30	Remarks by invited guests and donor representatives (10 minutes each)	<ul style="list-style-type: none"> • EASTECO/NCST • Ambassadors • IDRC • DFID • NRF
	Vote of thanks	EASTECO
	Self-introduction by participants	
10:30 – 11:00	Group photo and tea/coffee break	
Session 2: Enabling environment for regional STI		
11:00 – 12:00	EASTECO Vision and STI regional priorities	Executive Secretary - EASTECO
	Experiences on regional STI policy and strategies, successes	SADC
	Experiences on promotion of technological innovation at a regional level	COMESA
	Discussions	
12:00 – 13:00	Proposal for a comprehensive enabling environment for science, technology and innovation in the EAC	One of the EAC SGCs
	Discussion	
13:00 – 14:00	Lunch	
14:00 – 15:00	Strategies for increased uptake of scientific/research information in the EAC	One of the SADC SGCs
	Discussion	
15:00 – 16:00	Collaborative research and partnership	One of the COMESA SGCs
	Discussion	
16:00 – 17:00	Output: Factors for an effective regional STI enabling environment	NRF
Day 3: Wednesday 24th August 2016: SGCI Meeting		
Venue: Lemigo Hotel, Kigali		
07:30 – 08:30	Registration	
08:30 – 9:00	Introductions and welcome	
	Introduction: The Science Granting Councils in Sub-Saharan Initiative	IDRC/NRF/DFID
Session 1: Review of the learning based management system		
9:00 – 11:00	Focus on how the learning based management system works and its theoretical and conceptual foundation	Kevin Kelpin
11:00 – 11:15	Coffee/Tea Break / Group photo	
Session 2: Review of the SGCI monitoring, data collection and reporting processes		
11:15 – 13:00	How it functions in practice, forms to be used and how they are used, data collection and the results review and reflection (r3) process	Kevin Kelpin



13:00 – 14:00	Lunch	
Session 3: Thematic introductions by CTAs		
14:00 – 15:30	Objective 1	SARIMA
	Objective 2	NEPAD
	Objective 3 & 4	ACTS
15:30 – 16:30	Discussion and wrap-up	NRF
Day 4: Thursday, 25th August 2016: Fundamentals of Research Management: The Role of the Research Manager in a SGC Environment Venue: Lemigo Hotel, Kigali		
08:00 – 08:30	Registration	
08:30 – 09:00	Welcome remarks, introduction of participants and objectives of the workshop	Prof. Emilia Afonso Nhalevilo, Vice-president, Africa Engagement, SARIMA
Session 1: Overview of research management		
09:00 – 10:00	Overview of the history and development, how it is different from general management, describing the role and characteristics, describing this role in a SGC environment	Prof. Emilia Afonso Nhalevilo
10:00 – 10:30	Tea/coffee break	
Session 2: Linking research management to research priority setting and STI policy		
10:30 – 11:00	Broad overview of the basic understanding, development and implementation of research strategy and policy at organizational level and the link to priority setting and STI policy	Prof George Ekosse, Director of Research and Innovation, University of Venda (UNIVEN)
Session 3: The role of the research manager at research performing institutions		
11:30 – 12:45	<ul style="list-style-type: none"> • Developing human resources – the research pipeline • Strengthening Research infrastructure • New Funding Programmes and incentives • Managing stakeholder relationships, including the relationships between research managers at research performing institutions and at SGCs Basic introduction to the requirements and importance of each and discussion to share examples of successful interventions	Prof George Ekosse
12:45 – 13:45	Lunch	
Session 4: The role of a grants manager at a SGC		
	<ul style="list-style-type: none"> • Call management • Reviews and evaluation • Grant making • Collection and analysis of data • Knowledge management 	TBC

	<ul style="list-style-type: none"> Monitoring and evaluation Reporting 	
15:00 – 15:30	Tea / coffee break	
Session 5: Basic principles of project management: an SGC perspective		
	A broad overview to the process of managing research projects and the tools to assist in planning and tracking progress	Ms Dipalesa Mpye, Project Specialist, SARIMA
17:00 – 17:30	Key messages from Day 1	Prof. Emilia Afonso Nhalevilo
Day 5: Friday, 26 th August 2016: Fundamentals of Research Management: The Role of the Research Manager in a SGC Environment Venue: Lemigo Hotel, Kigali		
08:00 – 08:30	Registration	
Session 6: Reviews and evaluation: the cornerstone of a science granting council		
08:30 – 10:00	The focus will be on the manner in which grant managers at SGCs manage the reviews and evaluation process, including the call opening and submission process	TBC
10:00 – 10:30	Tea/ coffee break	
Session 7: Managing Legal and Regulatory Requirements		
10:30 – 12:30	<ul style="list-style-type: none"> Research Ethics and Integrity Basic Contracts Management Intellectual Property Considerations Data Policy 	Prof George Ekosse
12:30 – 13:30	Lunch	
Session 8: Diversity considerations in research management		
13:30 – 15:00	Practical session that will discuss the various diversity considerations for SGCs in their daily research management operations and planning	Prof Emilia Afonso Nhalevilo
15:00 – 15:30	Tea / coffee break	
Session 9: The grant manager's role in monitoring and evaluation		
15:30 – 17:00	Good practice discussion of how to 'do' impact better – through increasing the extent to which impact is embedded in institutions, how best to approach knowledge exchange and impact, and how to evidence impact more effectively with a focus on the grant manager's role in monitoring and evaluation	TBC
17:00 – 17:30	Workshop Evaluation and Feedback	Ms Dipalesa Mpye
	End of training	

